

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, March 13, 2018  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**II. ROLL CALL:** In attendance were Trustees Ed Smith, Travis Christensen, Susan Jaca, Jason Knopp and Megan Volkers, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Sherry Ann Adams, Student Council representatives Mindy Lincoln, Elliot Knopp and Kylahn Heritage, and Patrons Tanya Bass, Laura Heritage and Landon Heritage.

Student Council Representative Elliot Knopp reported on plans for the Tobacco 21 program and Be A Real Friend Week. Students participated in their State Student Council Leadership Training in Boise and are working on the community Easter Egg Hunt.

Tanya Bass requested that the Board reconsider the open enrollment application for her son Reece.

**III. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 2/13/2018
- C. Approval of Bills of 3/13/2018 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Motion carried.

**IV. SPECIAL REPORTS**

- A. **Superintendent Grover reported that improvements are** being made on the baseball and softball field including some fencing. The sidewalk project has been slow, but improved weather should move that along.
- B. **Student numbers are consistent with total enrollment at 828.** Additional teachers will be needed in the 5<sup>th</sup> and 6<sup>th</sup> grade next year and the district is considering offering a full-day kindergarten to focus on reading skills.

**V. EXECUTIVE SESSION**

**In accordance with Idaho Code 74-201** through 74-208, a motion was made to recess into executive session for the purpose of discussing matters pertaining to personnel and students at 5:25 p.m.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll Call Vote: Trustee Christensen – Yes  
Trustee Jaca – Yes  
Trustee Volkers – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes  
Motion carried.

The Board recessed from Executive Session at 6:10.

Motion by Trustee Megan Volkers.

Seconded by Trustee Jason Knopp.  
Motion carried.

A motion was made to accept the proposed plan for Student A.

Motion by Trustee Jason Knopp  
Seconded by Trustee Travis Christensen  
Motion carried.

## **VI. NEW BUSINESS**

**A. No action was taken on the contractor payment.**

**B. A motion to approve Open Enrollment with the inclusion of Student #36 was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Jason Knopp.  
Motion carried.

**C. A motion to extend Principal rotating contracts for one year and approve a 6% raise was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**D. A motion to approve the Extended Trip request from FCCLA was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**E. A motion to approve the Extended Trip request from HOSA was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**F. A motion to approve the Facility Use Request for Distinguished Young Women was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**G. A motion to approve a request for early graduation was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

**H. A motion to approve the first reading of Policy Section 4000 - Community Relations was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**I. A motion to approve the Personnel Report was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**VII. STANDING REPORTS**

**A. The board reviewed the Superintendent and Principal reports.**

**VIII. MOTION TO ADJOURN AT 6:20 p.m.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkers.  
Motion carried.