

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, November 14, 2017
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith. Flag salute was held.

II. ROLL CALL: In attendance were Trustees Ed Smith, Travis Christensen, Susan Jaca, and Megan Volkens, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Sherry Ann Adams, Student Council representatives Mindy Lincoln, Petey Hansen and Cameron Williams, and Rimrock Superintendent Ryan Cantrell.

Student Council Representatives Petey Hansen and Cameron Williams reported on their successful Veterans Day celebration and plans for the STAND (Students Against Nicotine Dependence) Grant from the American Lung Association. They are working on a student survey on tobacco use, Rake up Melba and their 'Spirit Horseshoe'.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 10/10/2017
- C. Approval of Bills of 11/14/2017 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Megan Volkens.

Seconded by Trustee Susan Jaca.

Roll call vote: Megan Volkens – Yes
Susan Jaca – Yes
Ed Smith – Yes

Motion carried.

IV. SPECIAL REPORTS

- A. **Superintendent Grover reported that student numbers** are stable and the November attendance report was very positive.
- B. **The district received half of the parts for the locks on the elementary gates** and the Ag Department is fabricating the other half. The issue should be taken care of this month.
- C. **Trustee Volkens reported on the ISBA Conference.** The presentation by Dr. Grover and Trustee Knopp was well received. Superintendent Grover added that his visit to the STEM School was very enlightening and they had some ideas Melba could benefit from.
- D. **The new scoreboard is in operation in the high school gym.** There will be a learning curve before it can be used to its fullest.

V. NEW BUSINESS

- A. **No action was taken on the contractor payment.** Superintendent Grover has been working to get the final projects on the elementary school completed. They are establishing a dollar value for these projects and will charge the contractor back for any not finished.
- B. **No action was taken on the architect payment.**
- C. **A motion to approve the first reading of Section 7000 Financial Policies was passed.**

Motion by Trustee Megan Volkers.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

D. A motion to approve the purchase of gift cards as a Christmas Gift for staff members was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

E. A motion to approve the 2017-2018 teacher and principal evaluation was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

F. A motion to approve the Open Enrollment report was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

G. A motion to approve a facility request for the youth wrestling program was passed.

Motion by Trustee Susan Jaca.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

H. A motion to approve an extended trip request for the cheer and dance Spirit Squad to attend a competition in Rexburg was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

VI. EXECUTIVE SESSION

In accordance with Idaho Code 74-201 through 74-208, a motion was made to recess into executive session for the purpose of discussing matters pertaining to personnel at 5:50 p.m.

Motion by Trustee Megan Volkers.
Seconded by Trustee Susan Jaca.
Motion carried.

The Board recessed from Executive Session at 6:15.

Motion by Trustee Megan Volkers.
Seconded by Trustee Susan Jaca.
Motion carried.

I. A motion to approve the Personnel Report as presented was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

VII. STANDING REPORTS

A. The board reviewed the Superintendent and Principal reports.

VIII. MOTION TO ADJOURN AT 6:20 p.m.

Motion by Trustee Travis Christensen.
Seconded by Trustee Megan Volkers.
Motion carried.