

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, September 13, 2016
Melba School District Office

- I. CALL TO ORDER at 5:00 by Vice-Chairman Travis Christensen.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Travis Christensen, Mary Huff, Megan Volkens and Jason Knopp, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Sherry Ann Adams, Student Council representatives Daniel Guevara and Mark Stradley and Crissy Lamont from the Idaho School Board Association.

Mark Stradley reported on the back-to-school activities and the upcoming Homecoming Schedule.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 8/9/2016
- C. Approval of Bills of 9/13/2016 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.

Seconded by Trustee Mary Huff.

Vote was unanimous.

IV. SPECIAL REPORTS

- A. **Dr, Grover met with the City of Melba and received approval on sidewalks for the new elementary school.** The building is in the final stages of construction and they will meet on September 19, 2016 to set a final date. The last of the large expenditures should be completed and projectors and the key system will be installed this month. Technology in the district will be down when the new building comes on line. He will be negotiating the next step of the contract - the asphalt and teardown, taking into consideration the winter weather.
- B. **Trustee Knopp reviewed the proposed ISBA resolutions and they will be voted on at the October meeting.** Crissy Lamont from the ISBA encouraged the Board to use the continuing improvement money to receive some training fine-tuned to the Melba School District. This could cover the Open Meeting Law, Board Governance, or whatever the Board might need. She will forward some options to the board members to consider.
- C. **Superintendent Grover, Megan Volkens, Jason Knopp and Dalelyn Allen** will be attending the ISBA Convention in November.
- D. **Principal Adams reviewed the time table for moving into the new elementary building.** In anticipation of an October 1, 2016 completion they will begin moving classrooms that weekend. An open house and ribbon cutting is scheduled for October 6, 2016. Some furniture will be moved and some will be left in the current elementary to be demolished.
- E. **Student numbers are staying consistent.**

V. NEW BUSINESS

- A. **A motion to approve the August Contractor Payment was passed.**

Motion by Trustee Travis Christensen.

Seconded by Trustee Megan Volkens.

Vote was unanimous.

B. A motion to approve the August Architect Payment was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

C. A motion to approve FFA and FCCLA Trip Requests was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

D. A motion to approve the Open Enrollment report as presented was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

E. The board reviewed bids for installing projectors in the new elementary school. A motion to accept the low bid was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

F. Plan for moving into the new building was approved.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

G. The bid process to sell the 8 acres south of town was reviewed. In order to sell the parcel for less than the appraised value it must be bid. If the bids are not equal to or above the appraisal, then the district can sell it for less. There are two parties interested at a lower price.

A motion to adopt Resolution #91316 authorizing the sealed bid process was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

H. A motion to approve purchase of Apple iPads as presented was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

VI. STANDING REPORTS

A. The board reviewed Principal and Financial reports for the month

VII. MOTION TO ADJOURN AT 6:15 p.m.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.