

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Annual Business Meeting & Regular Board Meeting
Tuesday, July 11, 2017
Melba School District Office

- I. **CALL TO ORDER at 5:00 p.m. by Board Chairman Ed Smith.** Flag salute was held.
- II. **ROLL CALL:** In attendance were Trustees Ed Smith, Susan Jaca, Megan Volkens, and Travis Christensen, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle.
- III. **Opening of Official Annual Business Meeting.**
- A. Newly Elected Trustee, Susan Jaca, was sworn in by Jackie Engle acting as the Board Clerk
- B. **C. and D.** Motion to appoint Ed Smith as Board Chair, appoint Travis Christensen as Vice Chair and appoint Beth Cole as Board Clerk was approved.
Motion made by Trustee Travis Christensen
Motion Seconded by Trustee Megan Volkens
Roll Call Vote:
Travis Christensen: Yes
Susan Jaca: Yes
Megan Volkens: Yes
Ed Smith: Yes
- E. **and F.** Motion to establish the regular meeting schedule, time and location as the second Tuesday of each month at 5:00 p.m. in the District Office Board Room, and designation of public places for posting board meeting agendas at Melba Valley Market, Post Office, Owyhee County Courthouse, Melba web page and Melba District Office was approved.

Motion made by Trustee Megan Volkens
Motion Seconded by Trustee Travis Christensen
Roll Call Vote:
Travis Christensen: Yes
Susan Jaca: Yes
Megan Volkens: Yes
Ed Smith: Yes
- G. Motion to appoint Board Standing Committees was approved.
1. Building/Grounds
Current: Travis Christensen and Ed Smith
New: Travis Christensen and Ed Smith
 2. Transportation
Current: Travis Christensen and Ed Smith
New: Travis Christensen and Ed Smith
 3. Policy Development/Review
Current: Mary Huff and Megan Volkens
New: Megan Volkens and Susan Jaca
 4. Finance:
Current: Travis Christensen and Megan Volkens
New: Megan Volkens and Susan Jaca
 5. Personnel:
Current: Jason Knopp and Mary Huff
New: Megan Volkens and Susan Jaca
 6. Silver City Foundation Representatives:

Current: Mary Huff

New: Susan Jaca

7. Community Relations:

Current: Ed Smith and Jason Knopp

New: Ed Smith and Jason Knopp

Motion made by Trustee Megan Volkers

Motion Seconded by Trustee Travis Christensen

Roll Call Vote:

Travis Christensen: Yes

Susan Jaca: Yes

Megan Volkers: Yes

Ed Smith: Yes

IV. Motion to adjourn was passed.

Motion made by Trustee Megan Volkers

Motion seconded by Trustee Susan Jaca

All in Favor

Motion Passes

Annual Business Meeting adjourned at 5:11 p.m.

Regular Board Meeting

I. Call to Order Meeting called to order by Chairman Ed Smith at 5:11 p.m.

II. Public Participation. There was no public participation at this time

III. CONSENT AGENDA

Motion to approve the Consent Agenda A through D was passed.

A. Approval of Agenda

B. Approval of Minutes of 06/13/2017

C. Approval of Bills of 07-11-2017 and misc. hand checks

D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Megan Volkers.

Seconded by Trustee Travis Christensen

All in Favor

Motion carried.

IV. SPECIAL REPORTS

a. **Elementary Construction Report** the majority of the work is complete. Some big items remaining are the fence and hydro seeding that was completed on July 10, 2017. Some minor things to complete is to place a barrier between the grass and the asphalt basketball area so the grass will not encroach on to the asphalt. The basketball hoop was also crooked and is currently being reinstalled. There is a change order started for the drainage at the weight room.

b. **Discussion on Polies for Section 6000.** Mr. Grover requested that the school board approve a first and second reading on Section 6000 so the school is able to get another section to work on.

The Board requested that for future meetings the Special Reports on Action Items be moved to be heard at the same time as the Agenda item. This is so the discussion may be held directly before the Board takes action.

- c. **Continuous Improvement plan for 2017-2018** Mr. Grover reported that there were a few students who received their Associates Degrees one week before High School Graduation. Changes include removing the Valedictorian Title and replacing with High Honors. The testing scores went down in some areas however, there were many dual credits earned by students.
- d. **Student Numbers.** Mr. Grover is working on a new form to submit to the board for student numbers. The numbers remain to be around 800 total enrollment.
- e. **Fourth of July wrap up.** Overall things went well. A person took out a section of fence by the baseball field however; they had telephoned and left a voicemail with their contact information. The number of people was up for the parade and down for the fireworks. Next year Mr. Grover would like to add the new parking lot by the Elementary School and the Bus Lot Parking to the groups fund raising.

V. Old Business

- a. **There is no old business** at this time

VI. New Business

- a. **Motion to approve June Contractor Payment** was approved.

Motion made by Trustee Travis Christensen
Motion seconded by Trustee Megan Volkens
All in favor
Motion passes

- b. **and d. Motion to strike agenda items b. May Contractor Payment and d Personnel Report** was approved.

Motion made by Trustee Megan Volkens
Motion seconded by Trustee Travis Christensen
All in favor
Motion passes

- c. **and e. Motion to approve c 2017-2018 Continuous School Improvement and e Open Enrollment** as presented was approved

Motion made by Trustee Travis Christensen
Motion seconded by Trustee Megan Volkens
All in favor
Motion passes

- f. **Motion to amend agenda to add Policies 6000 and to approve the first and second reading of policies 6000** was approved.

Motion made by Trustee Megan Volkens
Motion seconded by Trustee Travis Christensen
All in favor
Motion passes

VII. **Standing Reports** There are no standing reports at this time.

VIII. **For Information Only**

IX. **Executive Session.** There are no items for executive session at this time.

X. **A motion to Adjourn was passed.**

Motion made by Trustee Travis Christensen
Motion seconded by Trustee Megan Volkers
All in favor
Motion passes

Meeting adjourned at 5:56 p.m.