

## OPEN ENROLLMENT APPLICATION 2017-2018 School Year

***Misrepresentation of information on this application may result in denial of an application or revocation of the applicant's approval to attend a Melba School District No. 136 school.***

NOTE: Out-of-district applicants must attach a signed *Student History Form* to this application. The information required must be obtained from the student's current school and signed by the student's current principal/designee.

Date of Application \_\_\_\_\_

1. Applicant Student's Name \_\_\_\_\_

2. Date of Birth \_\_\_\_\_

3. School student is presently attending, or would attend if student were in a public school.

If currently attending Melba School District, Check one:

Elementary School       JR/SR High School

Even if currently attending Melba, complete the information of your **HOME** District/School.

Name of School and School District \_\_\_\_\_  
(Do Not Write Melba Elem or JR/SR High on this line)

Address of School \_\_\_\_\_

Present Grade Level of Student for (2016-2017 school year) \_\_\_\_\_

4. Name of Desired Receiving School:  Elementary School OR  JR/SR High School

5. Has the student ever been suspended or expelled from school or has the student committed a disciplinary violation for which he/she could be suspended or expelled?

Yes

No

6. Has the student had any disciplinary/attendance infractions during the past school year?

Yes

No

If YES, (question 5 and 6) describe the circumstances (including dates and duration)

\_\_\_\_\_  
\_\_\_\_\_

7. Reason(s) for requesting attendance in this school.

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8. Special and/or unique instructional programs in which the applicant student is currently enrolled. (For example: vocational, foreign language, remedial, special education, gifted/talented, etc.)

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9. Special and/or unique instructional programs in which the applicant student expects to enroll in at the new school.

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10. Extra-curricular activities in which the applicant wishes to participate.

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*NOTE: A student who anticipates participating in a sport governed by the Idaho High School Activities Association (IHSAA) should review eligibility rules prior to submitting an open enrollment application.  
IHSAA regulations may require one year of ineligibility at the varsity level for certain school transfers*

11. Transportation arrangements that will be made by the parent/guardian.

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Parent/Guardian's Name \_\_\_\_\_

Parent/Guardian's Address \_\_\_\_\_  
\_\_\_\_\_

Home Phone \_\_\_\_\_

Father's Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother's Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

### Signature Page

**Parent Acknowledgement:**

I have read the Melba School District's policy and procedure on open enrollment, and hereby request that my son/daughter be permitted to attend \_\_\_\_\_  
(Name of Proposed Receiving School)

Parent/guardian's Signature: \_\_\_\_\_

**Out-of-District Transfer:**

*For School Use Only*

Anticipated enrollment date: \_\_\_\_\_

Receiving School Principal's Recommendation:  Approve  Disapprove

\_\_\_\_\_  
Receiving School Name (Receiving School Principal's Signature) (Date)

**Superintendent's Recommendation:**

*For District Use Only*

Application for School Year 2017-2018

Grade \_\_\_\_\_

Out-of-District Application Name of resident district \_\_\_\_\_

Approved  Disapproved Date \_\_\_\_\_

Superintendent/Designee's Signature \_\_\_\_\_

**Board Recommendation:**

*For District Use Only*

Application for School Year 2017-2018

Approved  Disapproved Date \_\_\_\_\_

Within 60 days following action on this application, copies must be sent to Parents, Building Principal and, for out-of-district applicants, the Superintendent of the resident district. If the application is denied, a written explanation for the denial must be attached