

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, June 10, 2014
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith.

Flag salute was held.

II. ROLL CALL: In attendance were Trustees Ed Smith, Megan Volkens, Mary Huff, and Travis Christensen, Superintendent Andy Grover, Principals Sherry Ann Adams and Eric Forsgren, Business Manager Dalelyn Allen, Board Clerk Beth Cole, Administrative Assistant Jackie Engle, employees Don Jamison and Jennifer Capps.

PUBLIC BUDGET HEARING

Business Manager Dalelyn Allen reviewed the proposed budget for the 2014-2015 school year. The general fund revenue will be based on 43 student units. The district will be receiving less grant money, which will decrease available funds. The budget is lean, especially in supplies and materials and will require using over \$300,000 of the fund balance. Concerns include the 15% increase in insurance costs and the change in Medicaid requirements.

Mr. Grover commended Ms. Allen for her excellent work on the budget and her professional presentation. A motion to accept the 2014-2015 budget as presented was passed.

Motion by Trustee Travis Christensen.

Seconded by Trustee Mary Huff.

Vote was unanimous.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 5/12/2014
- C. Approval of Bills of 6/10/2014 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Mary Huff.

Seconded by Trustee Megan Volkens.

Vote was unanimous.

IV. SPECIAL REPORTS

- A. Softball Coach Don Jamison reported on progress in building a softball field next to the high school campus.** Leavitt and Engineers prepared the proposed drawing and rock survey and recommended the necessary materials to level the field. Mr. Jamison has already received grants from NW Farm Credit and the Laura Moore Cunningham Foundation, Les Schwab donated the scoreboard and Charlotte Martin donated money toward the chain link fencing. A total of \$12,724 in donations and grants have been received. The project needs approximately 1,000 yards of dirt to level the field. Mr. Jamison anticipates a completion date of March, 2015.
- B. End of the 2013-2014 school year went well.** The Maintenance Department is busy replacing carpet in the elementary and painting several classrooms. The gym floor will be refinished late in July.
- C. Insurance plans for the next fiscal year are on track.** Business Manager Allen recommended liability insurance through Morton Insurance, working with ICRMP, and Workmen's Comp is provided through the State of Idaho. The district health insurance for the new year will provide three

options for employees to choose from. These option range from a health savings account to a lower deductible.

- D. Superintendent Grover reported that there are still several positions open in the district.** The Elementary School is looking for two more teachers and the Junior/Senior High School needs an English Teacher, Spanish Teacher and Football Coach. Two new elementary teachers have been hired – Brittany Freiberghaus and Kara Franklin.
- E. Student numbers will be slightly lower next year, due to a small kindergarten class.**
- F. The district is waiting to hear on a grant for a part time nurse and has also applied for a technology grant of \$200,000.** The \$8,000 Monsanto grant has been awarded and the district will be working with Mr. Silver in implementing that program. The district is also working on a federal safety grant that could provide considerable monies for the district.
- G. The IASA Summer Leadership Conference is August 4-6.** Superintendent Grover and the principals will be attending that conference.

V. NEW BUSINESS

- A. A motion to amend the agenda** to Approve or Disapprove declaring open positions in the elementary and junior/senior high school was approved.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

- B. The annual Board Meeting will be moved to July 1, 2014 at 6:00 p.m.**

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

- C. A motion to approve the liability insurance provider, Morton and Company for 2015 was passed.**

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

- D. Action on Open Enrollment report was tabled until Executive Session.**

Motion by Trustee Travis Christensen.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- E. Trip request from FFA to travel to State Convention in Moscow was approved.**

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- F. Mr. Grover requested approval of a one year alternate authorization for the new Special Education Teacher.** Mr. Forsgren added that she has passed the Special Education Praxis and plans to take 11 credits with Boise State during the next year.

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- G. New Hires for the elementary school will be discussed in Executive Session.**

H. The Junior/Senior High School student handbook was reviewed. Dress Code restrictions were discussed and the Board suggested that coaches who have rules above the handbook requirements put those rules in writing.

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

VI. REPORTS

A. The board reviewed Principal reports from the Elementary and Junior/Senior High School and financial reports for the month of May.

VII. EXECUTIVE SESSION

In accordance with Idaho Code 67-2340 through 67-2346, a motion was made to recess into executive session for the purpose of discussing matters pertaining to negotiations, property and/or personnel at 6:30 p.m. Specific issues discussed related to personnel.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

The Board recessed from Executive Session at 7:35.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

A motion to open an elementary and secondary position was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

A motion to approve the Personnel Report was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

A motion to table action on Student #1 on the Open Enrollment Report and Disapprove Students #2 and #3 was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

VIII. MOTION TO ADJOURN AT 7:45 p.m.

Motion by Trustee Megan Volkers.
Seconded by Trustee Travis Christensen.
Vote was unanimous.