

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, April 8, 2014  
Melba School District Office

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**I. CALL TO ORDER at 6:00 by Chairman Ed Smith.**

Flag salute was held.

**II. ROLL CALL:** In attendance were Trustees Ed Smith, Megan Volkens, Mary Huff, Travis Christensen and Jason Knopp, Superintendent Andy Grover, Principal Todd Shumway, Acting Principal Cindy Spatz, Business Manager Dalelyn Allen, Board Clerk Beth Cole, Administrative Assistant Jackie Engle, Technology Coordinator James Kabush, Employee Bob Lenz, Patron Jessica Hinderliter, Students Megan Smith and Taylor Rush.

**III. CONSENT AGENDA**

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 3/11/2014 and corrected minutes of 3/24/2014
- C. Approval of Bills of 4/8/2014 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkens.  
Vote was unanimous.

**IV. SPECIAL REPORTS**

- A. **Megan Smith and Taylor Rush, participants in the Idaho Human Rights Institute,** presented a summary of their community project. They conducted a retreat for all Melba Junior High Students designed to improve Melba's school climate and teach students skills to handle issues in middle school. The project was very successful.
- B. **Nine applications have been received for the High School Principal position.** Applications will be reviewed and interviews conducted the end of April. A recommendation will be made to the board at the May meeting.
- C. **There are three teaching positions available for next year:** 1 elementary teacher, 1 middle school social studies teacher and 1 high school special ed teacher.
- D. **Mr. Lenz, high school counselor, discussed the schedule for 2014-2015 year.** As students register for next year they will have opportunity for dual credit, professional technical certifications and IDLA classes. The pathways programs have been presented to students and they can follow those suggestions for health occupation certifications, the "8 in 6" college program and several other advantages as they head for college.
- E. **Business Manager Allen presented the revised 2013-2014 budget.** Expenditures are on track and Mr. Grover added that Ms. Allen has worked with the state to get funding from previous years. Schools are anticipating a 5.1% increase for the next fiscal year.
- F. **Mr. James Kabush, Technology Coordinator, discussed options for one-to-one devices for students.** Consideration has been given to student use, laptops vs. tablets, battery life, ease of use, durability and internet capabilities. The plan is to purchase devices for 65 students each year. He recommended the Lenova ThinkPad Hybrid which is designed specifically for education. His proposal would include insurance and could be touch capable or non-touch. He is applying for a grant to purchase additional devices for students and hopes to have enough for 200+ students.
- G. **Superintendent Grover, Mrs. Adams and Ms. Allen will be attending the Law Conference in Boise.**

**V. OLD BUSINESS**

- A. The school calendar for 2014-2015 was approved for second reading.** This approved calendar will be available on the website for all parents.

Motion by Trustee Travis Christensen.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

**VI. NEW BUSINESS**

- A. The Board approved a facility use request from the Class of 1994.**

Motion by Trustee Mary Huff.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

- B. The Board approved the 2013-2014 revised budget.**

Motion by Trustee Mary Huff.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- C. A motion to set the annual June budget meeting for Tuesday, June 10, 2014 at 5:00 was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- D. A motion to approve an extended trip request to the National BPA convention in Indianapolis was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- E. The Open enrollment report was approved as presented**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

- F. A motion to disapprove the request for a bus for the Senior Graduation Party was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Mary Huff.  
Vote was unanimous.

- G. A motion to approve a facility use request for the Melba 4<sup>th</sup> of July celebration was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- H. A motion to approve an extended trip request for the 4<sup>th</sup> grade field trip to the Baker Interpretive Center was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- I. Trustee Knopp discussed the new Idaho School Board Association standards.** These standards are aligned with national school board standards and the ISBA requested that each board review the standards and consider adopting them. Mr. Knopp recommended that Melba use this document as a blueprint and develop standards for our own district. Superintendent Grover suggested the board develop standards at the Strategic Planning meeting in August. A motion to disapprove the ISBA standards at this time was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

- J.** A motion to accept the Personnel Report as presented was passed.

Motion by Trustee Travis Christensen.  
Seconded by Trustee Mary Huff.  
Vote was unanimous.

**VII. REPORTS**

- A.** **The board reviewed Principal reports from the Elementary and Junior/Senior High School and financial reports for the month of March.** Mrs. Spatz discussed the elementary math program with the board and will consider their recommendation for a Family Math Night to help parents understand the foundation of the new math program.

**VIII. MOTION TO ADJOURN AT 7:25 p.m.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.