

MELBA SCHOOL DISTRICT #136J

Bus Regulations;

Please read and sign this paper and send back with your child on her or his bus.

Thank you

My child and I have read and understand the bus rules and regulations for the Melba School District.

Students Name: _____

Students Signature; _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Would you update your information:

Address:

Phone #:

Emergency phone #:

MELBA SCHOOL DISTRICT
136J

BUS REGULATION



The Melba School District recognizes and assumes the responsibility for the transportation of students in compliance with the guidelines as set forth by the Department of Education.

Safety is the number one priority for the transportation of students. In Order to ensure safety, full compliance with the State and Federal requirement will be met with proper equipment, proper training and personal.

In conjunction with the School Board, the Melba School District accepts that it is our duty to provide transportation to students, it is also our duty to deny the privilege to provide transportation if good cause exists. "Good cause" may be impracticability of providing the service, alteration of non-transportation zones or when a student misbehaves. Proper conduct by students contributes greatly to the safety of this district's transportation program. Therefore, the following rules of student conduct must be observed:

1. *Students must obey the bus driver's directions promptly and courteously.*
2. *Students must avoid loud talking or unnecessary confusion. Silence is demanded when at a railroad crossing.*
3. *Students must keep hands, arms and head inside the bus at all times. Windows may not be opened more than half way.*
4. *Students shall arrive at the bus stop BEFORE the bus arrives.*
5. *Students shall wait in a safe place, clear of traffic and away from where the bus stops.*
6. *Students must not try to board the bus until it comes to a complete stop and the door is opened.*
7. *Students shall remain seated and keep aisles and exits clear.*
8. *Student shall cross the road in front of the bus only after the bus has come to a complete stop and upon the direction of the driver.*
9. *Students must board and leave the bus at their established stop, except when they have a request signed by their parent or guardian.*
10. *When assigned to a bus a student must continue to ride that bus unless reassigned by the respective school building principal.*
11. *Students must strive to keep the bus clean and neat. No materials are to be thrown from the bus.*
12. *Students shall refrain from eating and drinking on the bus.*
13. *Students shall refrain from the use of profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the bus*
14. *No items to be stored in the aisle or in the back exit windows. Pupil is permitted to carry only objects that can be held on his/her lap.*
15. *Student shall not carry hazardous materials, nuisance items or animals onto the bus.*
16. *A bus driver has the same status and authority as a teacher insofar as discipline is concerned. The bus is just an extension of the class room.*
17. *The bus driver is allowed to assign seats, or make any decision concerning the student's actions while on the bus.*
18. *Students shall respect the rights and safety of others.*
19. *Students will refrain from scuffling of fighting on or around the school bus.*
20. *Students shall refrain from using cell phones while on the bus.*

The Melba School Board authorizes school officials to deny transportation privileges to students for good cause. The bus driver will first endeavor to convey to the student the seriousness to the violation of any of the rules of student conduct. Upon continued violation, the driver will refer the student to the principal or designee of his or her respective school. The principal or designee will seek to impress upon the student the need for improvement in bus conduct. The principle or designee, or the district supervisor of transportation, will suspend the student's bus transportation privileges as follows:

1. **First Citation:** written letter sent to parents,
2. **Second Citation:** Written citation, parents called by the principal
3. **Third Citation:** Refer student to principal or transportation supervisor. Principal and / or transportation supervisor will conference with student and parents. A loss of five days bus privileges and student must be in attendance.
4. **Fourth Citation:** Refer student to principal or Transportation supervisor. Conference with student and parents. Student will forfeit all bus privileges for a 9-week period. Any additional bus problems after reinstatement will result in loss of privileges for the remainder of the school year. Student is expected to maintain and adhere to all school attendance policies.
5. Additional Citations may result in the permanent denial of transportation privileges.

The transportation services provided by this district are a privilege, not a right. Students may be prevented from availing themselves of transportation services due to disciplinary infractions.

Parents may choose to challenge a citation by submitting a Notice to Challenge to the Superintendent. The specific reason and requested relief must be included in the Notice of Challenge. The Superintendent must notify the parents within 2 days of the response to the Notice of Challenge.

Suspension of bus transportation privileges for students with disabilities as defined by Public Law 94-142, and subsequent amendments, and Section 504 of the 1973 Rehabilitation Act. Will follow federal guidelines and the provisions of this policy.

Any vandalism or destruction of school bus property will result in payment for damages and may result in automatic forfeiture of all school bus privileges for one (1) calendar year (365 days from date of occurrence).

Designated sites for parent/guardian pick up is:

Carrie Rex Road-----Grade school students

Broadway-----Middle/High school students

**MIDDLE / HIGH SCHOOL
PRINCIPAL
ELEMENTARY PRINCIPAL**

**TODD SHUMWAY
SHERRY ANN ADAMS**